

Agenda

Bucks Shared Support Services Joint Committee

Date Monday 8 June 2009
Time 5.30pm
Venue Committee Room 2, Sivatech, Gatehouse Close, Aylesbury, HP19 8DJ

Agenda Item	Page No
1 Election of Chairman The appointment of the Chairman and the Vice-Chairman of the Joint Committee at each meeting shall follow the principles of the rotation of chairing of meetings agreed as part of the Pathfinder arrangements.	
2 Appointment of Vice-Chairman	
3 Terms of Reference of the Joint Committee To note the terms of reference of the Joint Committee as agreed by the Participating Authorities.	1 - 2
4 Overview of Key Issues on the Shared Services Project Joint Committee is asked to consider the overview of issues in relation to the Project which introduces specific issues for decision covered elsewhere on the agenda.	3 - 16
5 Exclusion of the Press and Public To resolve to exclude the press and public as the following item is exempt by virtue of Paragraph 3 of Part 1 of Schedule 12a of the Local Government Act 1972 because it contains information relating to the financial or business affairs of any particular person (including the authority holding that information)	
6 Confidential Item - Verbal update from the Lead Project Officer This will include the appointment of the Programme Manager.	
7 Confidential Item - Procurement issues Joint Committee is asked to consider and agree the two outstanding issues in relation to the Procurement Strategy, the OJEU notice and the Pre Qualification Questionnaire.	17 - 100
8 Confidential Item - Inter-Authority Agreement Joint Committee is asked to agree the draft Inter-Authority Agreement which includes the Memorandum of Understanding and the constitution of the Joint Committee.	101 - 144
9 Confidential Item - Procurement Costs	To Follow

Joint Committee is asked to consider the report from the Lead Finance Officer notifying all partner authorities of all Procurement Costs properly incurred by the Authorities from January 2009 to the date of the report, together with an estimate of the Procurement Costs likely to be expended from the date of that report to the First Procurement Cost milestone (which milestone date shall be the anticipated date of the report to the Joint Committee on the outline solutions received from the competitive dialogue process).

For further information please contact: Clare Gray on 01296 383610; Fax No 01296 382538;
Email cgray@buckscc.gov.uk

Members:	Adrian Busby	South Bucks District Council
	John Cartwright	Aylesbury Vale District Council
	Lesley Clarke	Wycombe District Council
	David Rowlands	Bucks & Milton Keynes Fire Authority
	David Shakespeare	Bucks County Council
	OBE	